

Board Member Annual Affirmation of Service

(from the *Nonprofit Board Answer Book*¹)

1. I continue to be fully supportive of our mission, purpose, goals, and leadership.
2. I understand that board membership requires the equivalent of X days per year of my time, including preparation and meetings. I am able to give that time during the 12 months ahead, and I expect to attend all board and committee meetings unless I give the respective chair advance notice of my need to be absent for good cause.
3. I intend to contribute financially to the work of our organization during the year and will help open doors to friends who may be interested in contributing to our work.
4. I have reviewed, signed, and intend to comply with our board conflict of interest policy.
5. [Add other items important to your board.]
6. If anything should occur during the year that would not allow me to keep these intentions of being a positive contributor to our board, I will take the initiative to talk to the officers about a voluntary resignation to allow another to serve who is able to be fully involved.

Signed: _____

Date: _____

¹ *Nonprofit Board Answer Book*, by Robert C. Andringa and Ted W. Engstrom, National ORGANIZATION for Nonprofit Boards: 1997. \$29.95. Can be ordered from NCNB, 2000 L St., NW, Suite 510, Washington DC 20036-4907, or on the World Wide Web at www.ncnb.org.
