



## Sample Board Self-Evaluation

### Section I – Evaluation of the organization’s board

To what extent to you feel the Board follows these best practices for nonprofit boards? (1 = Low/Disagree. 5 = High/Agree)

		LOW				HIGH
	<u>Board Activity</u>	1	2	3	4	5
1.	The board operates under a set of policies, procedures, and guidelines with which all members are familiar.					
2.	The Executive Committee reports to the board on all actions taken.					
3.	There are standing committees of the board that meet regularly and report to the board.					
4.	Board meetings are well attended, with near full turnout at each meeting.					
5.	Each board member has at least one committee assignment.					
6.	Nomination and appointment of board members follow clearly established procedures using known criteria.					
7.	Newly elected board members receive adequate orientation to their role and what is expected of them.					
8.	Each board meeting includes an opportunity for learning about the organization’s activities.					
9.	The board follows its policy that defines term limits for board members.					
10.	The board fully understands and is supportive of the strategic planning process of the organization.					
11.	Board members receive meeting agendas and supporting materials in time for adequate advance review.					
12.	The board adequately oversees the financial performance and fiduciary accountability of the organization.					
13.	The board receives regular financial updates and takes necessary steps to ensure the operations of the organization are sound.					

14.	The board regularly reviews and evaluates the performance of the Executive Director.					
15.	The board actively engages in discussion around significant issues.					
16.	The board chair effectively and appropriately leads and facilitates the board meetings and the policy and governance work of the board.					

		LOW				HIGH
	<b><u>Mission and Purpose</u></b>	1	2	3	4	5
1.	The organization's mission is well-understood and supported by the board.					
2.	The board evaluates the organization's performance on a regular basis by comparing the stated mission to actual operational achievements.					

		LOW				HIGH
	<b><u>Governance</u></b>	1	2	3	4	5
1.	The board exercises its governance role: Ensuring that the organization supports and upholds the mission statement, core values and vision statement.					
2.	The board reviews its own performance and measures its own effectiveness in governance work.					
3.	The board is actively engaged in the board development processes.					

		LOW				HIGH
	<b><u>Board Organization</u></b>	1	2	3	4	5
1.	Information provided by staff is adequate to ensure effective board governance and decision-making.					
2.	The committee structure logically addresses the organization's areas of operation.					
3.	All committees have adequate annual work plans, meeting agendas and minutes for each meeting.					
4.	All committees address issues of substance and regularly report back to the Board on their progress.					

		LOW				HIGH
	<b><u>Board Meetings</u></b>	1	2	3	4	5
1.	Board meetings are frequent enough to ensure effective governance.					
2.	Board meetings are long enough to accomplish the board's work.					
3.	Board members fully and positively participate in discussions.					

		LOW				HIGH
	<b><u>Board Membership</u></b>	1	2	3	4	5
1.	The board size is adequate to effectively govern the organization.					
2.	The board has a range of talents, experience, and knowledge to accomplish its role.					
3.	The board uses its members' talents and skills effectively.					
4.	The board makeup is diverse with experience, skills, ethnicity, gender, and age group.					
5.	Each board member participates in financially supporting the organization on an annual basis.					

		LOW				HIGH
	<b><u>Administration and Staff Support</u></b>	1	2	3	4	5
1.	Communication is strong and clear between the board and staff.					
2.	Staff support before, during, and after-board meetings is effective.					

## **Section II – Self-evaluation for individual board members**

1. How do you assess your contribution to this organization? Consider things such as: attendance at board meetings, participation, promotion and fundraising, committee work, or any other areas on which you would like to comment)
2. Do you feel that your financial contributions to the organization are at a level which is “personally significant” for you? Why or why not?
3. What would you like to contribute to or involve yourself in if you were to serve another term?
4. How would you like our organization to invest in and facilitate your personal development as a board member?
5. What changes would you suggest, as a board member, in the operation and involvement of the board?